LEXINGTON SCHOOL COMMITTEE MEETING Tuesday, January 8, 2013 Lexington Town Office Building, Selectmen's Meeting Room 1625 Massachusetts Avenue

7:30 p.m. <u>Call to Order and Welcome</u>: Public Comment – (Written comments to be presented to the School Committee; oral presentations not to exceed three minutes.)

7:40 p.m. <u>Superintendent's Announcements</u>:

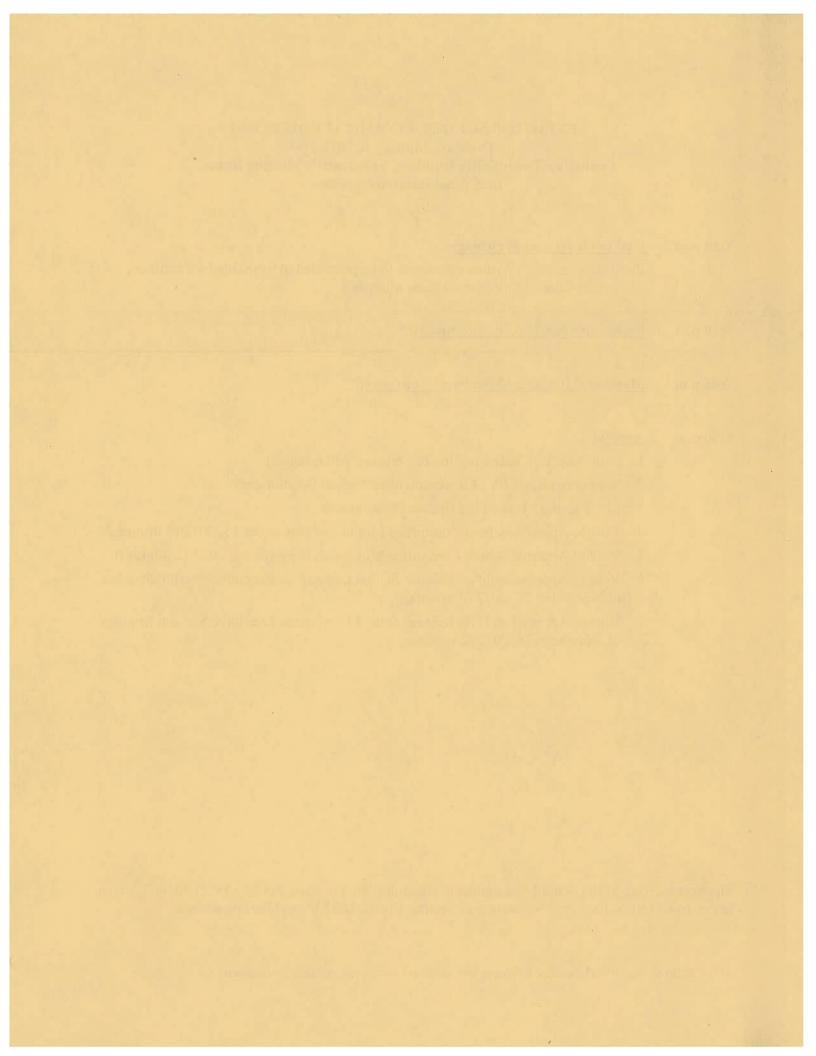
7:45 p.m. Members' Reports / Members' Concerns:

8:00 p.m. <u>Agenda</u>:

- 1. Four- and Ten-Year Enrollment Forecasts (30 minutes)
- 2. Superintendent's FY14 Recommended Budget (45 minutes)
- 3. LPS Facility Master Plan Update (45 minutes)
- 4. Vote to Approve School Committee Minutes of November 13, 2012 (2 minutes)
- 5. Vote to Approve School Committee Minutes of December 4, 2012 (2 minutes)
- 6. Vote to Approve and Not Release School Committee Executive Session Minutes of November 27, 2012 (2 minutes)
- 7. Vote to Approve and Not Release School Committee Executive Session Minutes of December 18, 2012 (2 minutes)

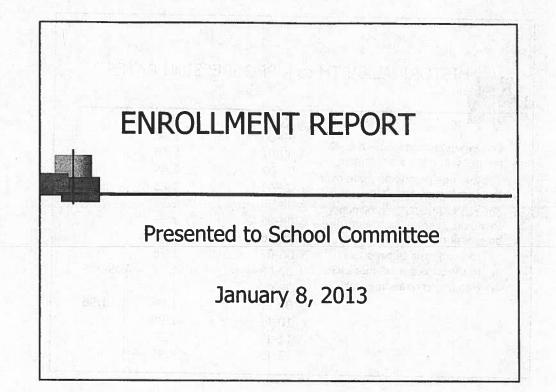
The next meeting of the School Committee is scheduled for Tuesday, January 15, 2013, at 7:30 p.m. in the Town Office Building, Selectmen's Meeting Room, 1625 Massachusetts Avenue.

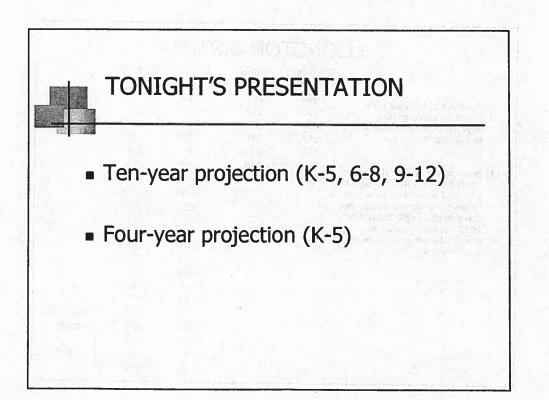
All agenda items and the order of items are approximate and subject to change.



Lexington Public Schools 2013-2014 Projected Enrollment

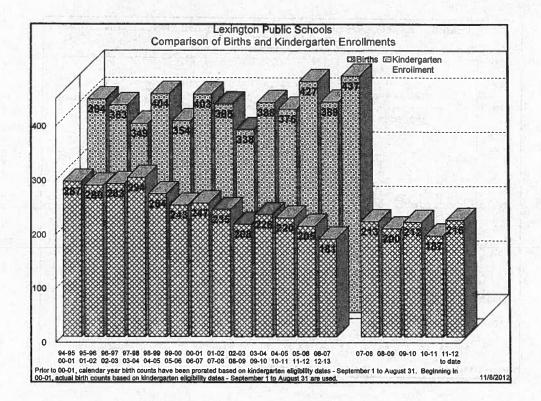
Grade	Bowman	Bridge	Estabrook	Fiske	Harringtor	Hastings T	OTALS
K	19	18	19	19	19	20	424
	19	18	19	19	20	20	
	20	18	20	20	20	20	
	20	18		20			
		19					
1	21	22	24	22	21	20	498
	20	22	24	22	22	20	
	20	22	25	22	22	21	
	20	23		22		21	
	20						
2	21	23	21	24	21	17	450
	22	23	21	24	22	17	
	- 22	23	21	25	22 -	18	
	22	23				18	
3	24	23	22	25	18	20	534
	24	23	22	25	18	20	
	24	23	23	25	18	21	
	24	24	23	26	18	21	
4	24	23	22	21	20	26	527
	24	23	22	22	20	26	
	25	23	22	22	21	27	
	25	24	22	22	21		
5	23	20	21	27	23	23	478
	23	20	22	27	23	23	
	23	20	22	26	23	24	
	23	20	22		1		
Total							П
Enrollment	552	538	459	507	412	443	2911
Sections	25	25	21	22	20	21	134
			Middle S	<u>School</u>			10
		Clarke			Diamond		
6		273			255		528
7		284			263		547
<u>8</u>		324			267		591
Total		881			785		1666
			High S	<u>chool</u>			
9							512
10							542
11							478
12							468
Total			- 11				2000
					D	istrict Total	6577
Fotal Overmax Aides			4	0			
Total Overmax Aldes Total Overmax Aldes, 1 < Guideline	2		1	2 4	2	1 5	4 16

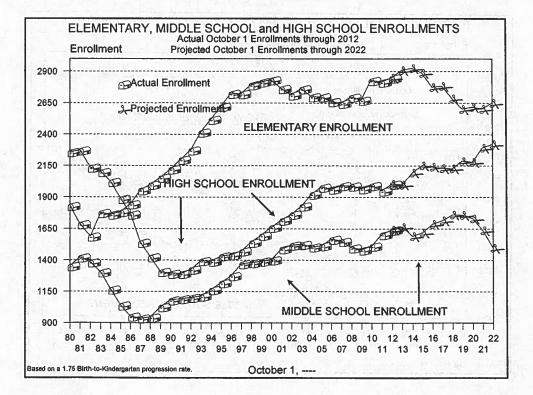


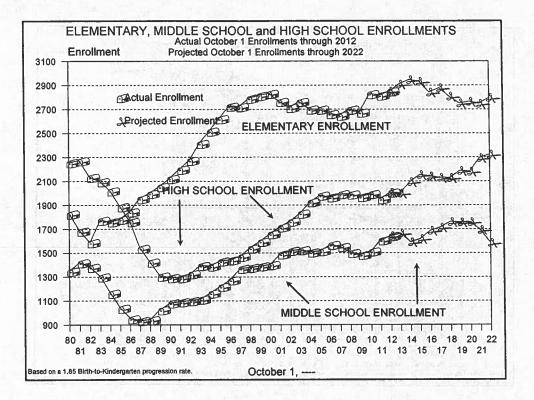


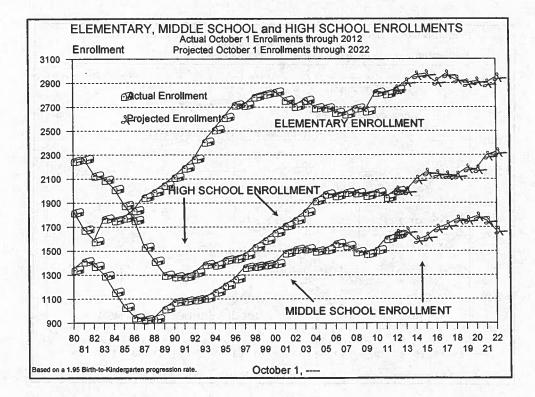
	Year	Rate	
One warm unvictions in Pirth to K	99-00	1.40	
One year variations in Birth-to-K progression rates are common	00-01	1.59	
The average progression rate over	01-02	2.66	
the past five years is 1.96	02-03	1.23	
The report forecasts enrollments	03-04	1.37	
based on three separate Birth-to-K	04-05	1.34	
progression rates:	05-06	1.66	
 Low projection assumes 1.75 	06-07	1.56	
 Middle projection assumes 1.85 	07-08	1.44 <u>Av</u>	erage
 High projection assumes 1.95 	08-09	1.87	
	09-10	1.66	1.96
	10-11	1.94	
	11-12	1.90	
	12-13	2.41	

				Prorated	
	Calendar	Actual	School		
	Year	Births	Year	Births (1)	
(1) Prorated birth counts are	1994	272	93-94		
based on kindergarten	1995	295	94-95	287	
eligibility dates - September 1	1996	273	95-96	280	
to August 31.	1997	288	96-97	283	
	1998	297	97-98	294	
(2) Projected births for the period	1999	248	98-99	264	
September 1, 2011 to August	2000	241	99-00	243	
31, 2012 based on 216 actual			School	Actual	
births-to-date recorded by the			Year	<u>Births</u>	
town clerk as of October 17,			00-01	247	
2012. It may be several months before final numbers			01-02	235	
are received.			02-03	208	
			03-04	226	
			04-05	220	
			05-06	205	
			06-07	181	
			07-08	213	Projected
			08-09	200	Average
			09-10	212	
			10-11	187	206
			11-12	219	(2)









К-	5 Enroi	limenta	nd Clas	sroom	Projeci	tion - FY	14 throu	igh FY2	23		
	Actual			rojection					rojection	Disthe	
	FY13	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	FY18	<u>FY19</u>	FY20	FY21	FY22	<u>FY23</u>
Projection	2,851	2,910	2,926	2,889	2,777	2,785	2,687	2,604	2,619	2,605	2,652
Regular classrooms	134	137	138	137	132	132	128	124	125	124	126
Additional permanent classrooms needed	5	7	-4	-5	-10	-10	-14	-18	-17	-18	-16
lotal regular classrooms	129	130	142	142	142	142	142	142	142	142	142
Net enrollment increase =						1.4					-199

the second second				24			5 11				
K	- 5 Enrol	lment a	nd Clas	sroom	Project	tion - FY	14 throu	igh FY:	23		
41-91.940.01			en e	rojection				P	rojection		
	Actual FY13	<u>FY14</u>	Based FY15	on Known 8 FY16	irths <u>FY17</u>	<u>FY18</u>	<u>FY19</u>	Based on FY20	206 Projecte FY21	Births FY22	<u>FY23</u>
Projection	2,851	2,910	2,946	2,933	2,844	2,879	2,808	2,752	2,765	2,749	2,796
Regular classrooms	134	137	139	139	135	137	134	131	132	131	133
Additional permanent lassrooms needed	5	7	-3	-3	-7	-5	-8	-11	-10	-11	-9
otal regular classrooms	129	130	142	142	142	142	142	142	142	142	142
let enrollment increase =									89. E		-55

К-	5 Enrol	lment a	nd Clas	sroom	Project	ion - FY	14 throu	igh FY2	:3		
	Actual			on Known B		x-15			Ojection	d Births	
	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	FY18	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
Projection	2,851	2,910	2,966	2,977	2,912	2,974	2,930	2,901	2,915	2,898	2,948
Regular classrooms	134	137	140	141	138	141	140	138	139	138	140
Additional permanent classrooms needed	5	7	-2	-1	4	-1	-2	-4	-3	4	-2
Total regular classrooms	129	130	142	142	142	142	142	142	142	142	142
Net enrollment increase =	51.0.1										97

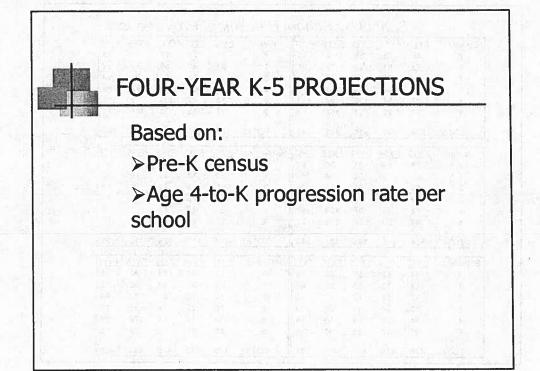
Year 90-91 91-92 92-93 93-94	Rate 1.02 1.03 1.03 1.08		orical g Ression	RADE 5 TC RATES	GRADE 6
94-95	1.08				
95-96 96-97	1.02				
97-98	1.00		2012		riations in grade-to-
98-99	1.00			grade progre	ession rates are
99-00	1.03			common.	
00-01	1.02	errat construction and			11 Mar 1 - 12 - 17
01-02	0.98	free and the second		The average	progression rate
02-03	1.01		1. A.		t five years is 1.04.
03-04	1.04			over the pas	Scrive years is 1.04.
04-05	0.99				te a si nem tegen
05-06	1.02				
06-07	1.03				Contraction - contraction - starting
07-08	1.05	Average			
08-09	1.02				
09-10	1.02				
10-11	1.05	1.04			A second to the
11-12	1.04				
12-13	1.07	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			

									ole o ole i u bega		2 2 A
			<u>Ten</u>	Year E	inrollm	ent Pro	jection				
Grade (A)	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
6	536	526	497	565	595	521	612	593	519	549	485
7	580	547	537	507	576	607	531	624	605	529	560
8	528	592	558	548	517	588	619	542	636	617	540
OTAL	1,644	1,665	1,592	1,620	1,688	1,716	1,762	1,759	1,760	1,695	1,585
(A) Based	on Oct	ober 1 2	012 enro	llment fi	annee						

			Mi		School					
			FY14		al FY13 FY22 Pro	jections				
Clarke Middle	<u>FY13</u>	FY14	FY15	<u>FY16</u>	FY17	FY18	FY19	FY20	FY21	FY22
6	278	273	246	287	286	278	306	313	281	271
7	318	284	278	251	293	292	284	312	319	287
8	265	324	290	284	256	299	298	290	318	325
TOTAL	861	881	814	822	835	869	888	915	918	883
Diamond Middle	<u>FY13</u>	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22
6	258	255	254	280	314	246	306	281	259	269
7	262	263	260	259	286	320	251	312	287	264
8	263	267	268	265	264	292	326	256	318	293
TOTAL	783	785	782	804	864	858	883	849	864	826

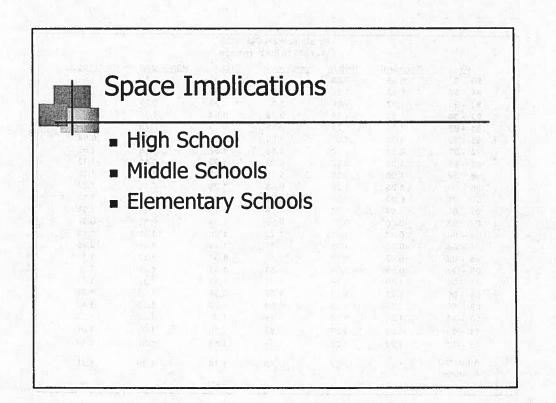
Year 90-91	Rate 1.03	HISTORICAL GRADE 8 TO GRADE 9
91-92	1.00	PROGRESSION RATES
92-93	0.99	PROGRESSION RATES
93-94	1.00	
94-95	0.98	
95-96	1.00	 One year variations in grade-to-
96-97	0.92	grade progression rates are
97-98	0.96	common.
98-99	0.95	计算法 法法律法庭 建氯化合物 建筑的复数形式
99-00	0.97	 The average progression rate over
00-01	0.98	the past five years is 0.97.
01-02	0.98	
02-03	0.99	
03-04	1.00	
04-05	0.99	- Here and the second
05-06	1.00	
06-07	1.00	14 M 10 19 1 10 1 10 1 10 1 10 1 10 10 10 10 10 10
07-08	0.97 Ave	erage
08-09	0.98	
09-10	0.96	
10-11	0.95	0.97
11-12	0.99	
12-13	0.99	

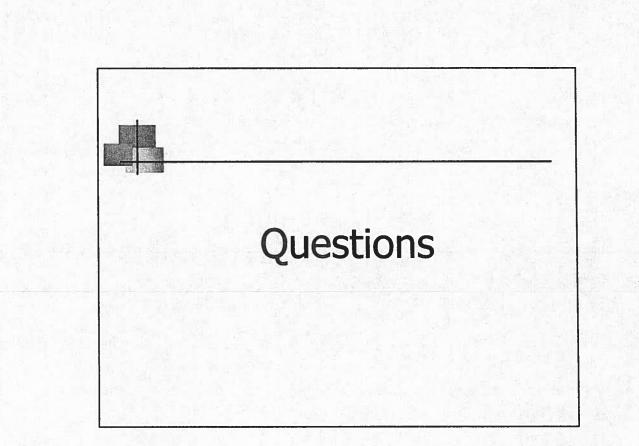
			10	пgі	13	cho	JUI				
			Ten	Year E	nrollm	ent Pro	jection			10 A.M	
<u>rade (A)</u>	<u>FY13</u>	<u>FY14</u>	<u>FY15</u>	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>	<u>FY22</u>	<u>FY23</u>
9	542	512	574	541	532	501	570	600	526	617	598
10	483	542	512	574	541	532	501	570	600	526	617
11	473	478	537	507	568	536	527	496	564	594	521
12	509	468	473	532	502	562	531	522	491	558	588
TOTAL	2,007	2,000	2,096	2,154	2,143	2,131	2,129	2,188	2,181	2,295	2,324

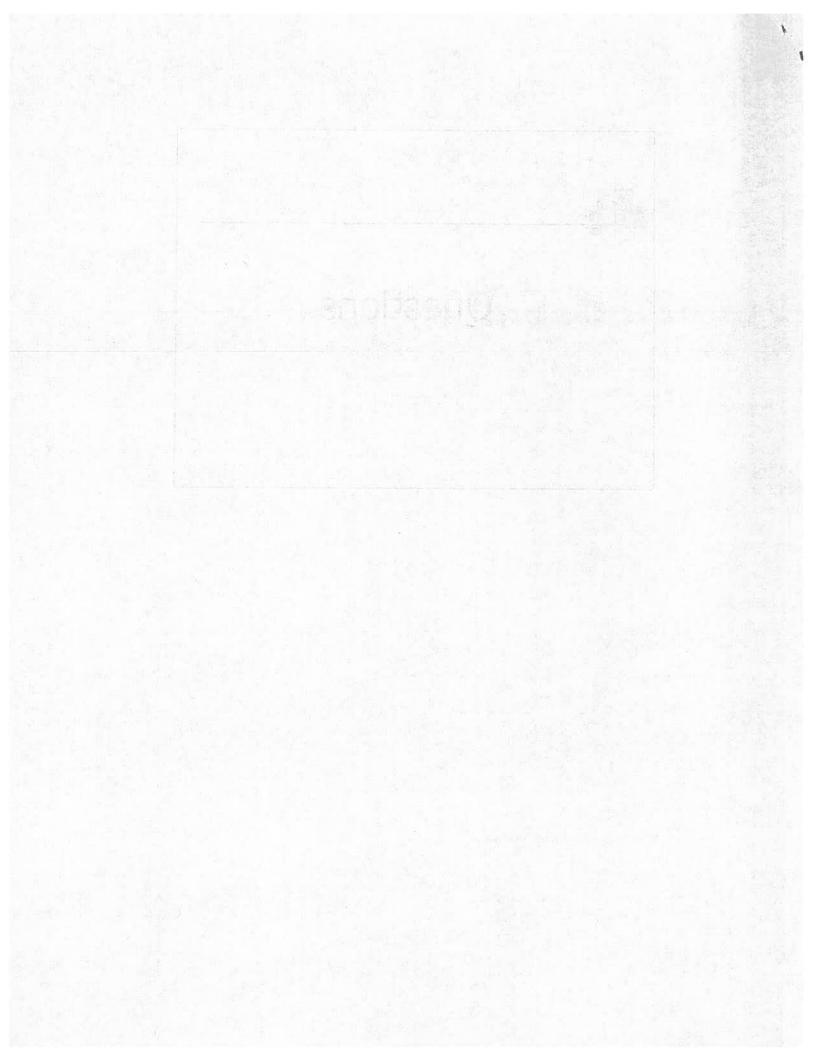


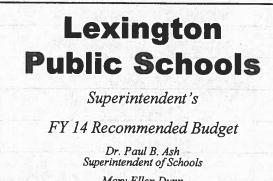
			Elementary Di ar old to kinde			
FY	Bowman	Bridge	Estabrook	Fiske	Harrington	Hastings
90 - 91	0.86	0.88	0.89	0.90	1.10	
91 - 92	0.93	1.06	0.90	1.02	1.17	
92 - 93	1.07	1.06	1.07	0.93	0.97	
93 - 94	1.17	1.11	0.98	0.94	1.15	
94 - 95	1.01	0.71	0.85	0.85	0.79	
95 - 96	1.03	1.07	1.01	1.10	1.04	0.94
96 - 97	0.92	1.10	1.19	1.66	0.86	1.09
97 - 98	1.03	0.87	0.93	1.22	0.98	1.13
98 - 99	1.00	1.38	1.10	1.36	1.10	1.10
99 - 00	1.05	1.04	0.88	1.06	1.11	1.23
00 - 01	0.92	1.32	0.99	1.46	1.14	1.13
01 - 02	1.14	1.14	1.16	1.18	1.11	1.18
02 - 03	0.76	0.77	0.98	1.24	0.88	0.97
03 - 04	0.87	1.17	1.23	1.05	1.32	1.10
04 - 05	0.84	1.43	1.29	1.46	1.18	0.95
05 - 06	0.97	1.40	1.11	1.04	1.52	1.12
06 - 07	0.99	1.08	1.33	1.61	1.29	1.10
07 - 08	1.00	0.90	1.08	1.15	1.33	1.16
08 - 09	1.21	1.31	1.42	2.38	1.55	1.59
09 - 10	1.06	1.29	1.84	1.00	1.50	1.40
10 - 11	1.31	1.79	1.19	1.87	1.27	1.57
11 - 12	1.00	1.27	0.88	1.10	1.22	1.05
12 - 13	1.24	1.20	1.49	1.18	1.27	1.44
Adjusted Average	1.12	1.24	1.19	1.14	1.25	1.25

Bowman	EY13	EY14	FY15	EY16	FY17	Fiske	FY13	EY14	FY15	FY16	EY17	
к	89	78	69	60	81	К	77	78	74	81	36	
1	82	101	89	79	68	1	69	88	89	84	92	
2	92	87	107	94	84	2	97	73	93	94	89	
3	94	96	90	111	98	3	84	101	76	97	98	
4	89	98	100	94	115	4	78	87	105	79	101	
5	88	92	101	103	97	5	79	80	90	108	81	
TOTAL	534	552	556	541	543	TOTAL	484	507	527	543	497	
Bridge	FY13	FY14	FY15	FY16	FY17	Harrington	EY13	FY14	EY15	EY16	FY17	Kindergart Numbers
к	78	91	74	89	55	K	57	59	61	51	55	Bases on
1	87	89	104	84	101	1	61	65	67	70	58	Census
2	89	92	94	110	89	2	69	65	69	71	74	Data
3	89	93	96	98	114	3	79	72	68	72	74	
4	78	93	97	100	102	4	67	82	75	71	75	
5	99	80	96	100	103	5	81	69	84	77	73	
TOTAL	520	538	561	581	564	TOTAL	414	412	424	412	409	-52-
Estabrook	FY13	FY14	FY15	FY16	FY17	Hastings	FY13		FY15	EY16	FY17	
ĸ	64	58	51	43	49	K	72	60	54	63	41	
1	59	73	66	58	49	1	66	82	68	62	72	
2	87	63	77	70	61	2	79	70	87	72	66	100
3	85	90	66	80	73	3	76	82	73	90	75	1.5.5
4	84	88	94	69	83	4	68	79	85	76	94	1
5	91	87	91	97	71	5	68	70	81	88	78	1
TOTAL	470	459	445	417	386	TOTAL	429	443	448	451	426	3. 3









Mary Ellen Dunn Assistant Superintendent for Finance and Business

January 8, 2013

Lexington's Mission:

Excellent, Efficient, and Effective Schools

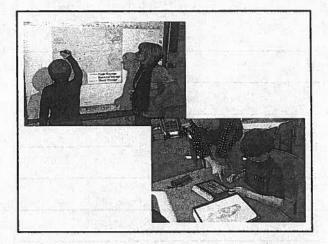
Our Vision:

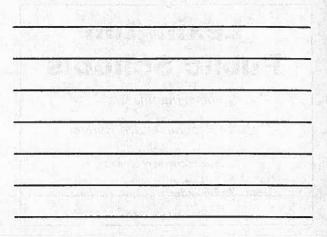
Academic Excellence and Caring and Respectful Relationships

Accomplished by:

Collaboration

- Continuous Improvement
 - Providing Students What They Need, When They Need It





Budget Overview

- 1. LPS Budget Guidelines
- 2. Cost of the FY 14 Recommended Budget
- 3. Major FY 14 Budget Drivers
- 4. FY 14 Budget Highlights
- 5. Recommended Capital Budgets

LPS Budget Guidelines

In order to provide for the educational needs of Lexington students, the Superintendent will develop a fiscal year 2014 budget that will:

- 1. Continue the current level of services with the understanding that the School Committee will consider equal-cost substitutions in the recommended budget with all assumptions clearly defined.
- 2. Ensure all legal mandates will be met.
- 3. Ensure professional staffing guidelines will be met.
- 4. Continue to identify and plan alternatives that will provide services in more cost-effective ways.

LPS Budget Guidelines ... continued

5. Maintain capital assets in order to support the instructional program, protect the physical assets of the Town of Lexington, and to ensure the health and safety of our students and staff.

- 6. Identify ways to reduce the budget, if there are not sufficient monies available to fund a level-service budget.
- 7. Include recommendations to increase the capital plan for technology where necessary, to move the district forward with its long-range capital plan.
- 8. Include high priority new program initiatives.
 - Voted by the School Committee October 2, 2012

FY 14 Recommended Budget

FY 13 Budget	\$ 76,628,356
New Funds Needed	\$ 5,295,987
FY 14 Budget	\$ 81,924,343
Percent Increase	6.91%*
* Incorporates Avalon Fu	nd (\$250,000), LABBB

credit (\$250,000), and Circuit Breaker at 70%

Major FY 14 Budget Drivers

Increases in Personnel Costs \$ 4,778,460

- Collective Bargaining
- New positions (legal requirements)
- New positions (enrollment increases)
- New positions (program improvements)

Expenses		\$ 517,527	
Maintain \$300 bus fee	\$ 399,788		
LHS Debate program	\$ 65,000		
LHS math textbooks	\$ 81,559		
 Special Ed. Tuition* 	\$ (321,140)		
• All other expense increases	\$ 292,320		
Total Increase	\$5,295,987		

* Due to the FY13 increase in State Circuit Breaker reimbursement from 60% to 70% and increased LABBB credit (138K to 250K)

Major FY 14 Budget Drivers

\$ 979,115

\$ 603,172

Legal Requirements (16. 8 new positions)

- New ILP program @ Diamond (1 teacher and 4 support positions)
- LHS Social Worker (.3 FTEs)
- Instructional Assistants (5.95 FTEs)
- Physical Therapy (.5 FTEs)
- Special Class Assistant (.4 FTEs)
- Student Support Instructors (2.8 FTEs)
- Teachers (1.84 FTEs)

Major FY 14 Budget Drivers

Enrollment Increases 10.6 new positions

- K-5 Classroom Teachers (2 FTEs)
- K-5 specialists (.8 FTEs)
- K-5 Overmax aides (5.33 FTEs)
- Clarke Specialist Teachers (.4 FTEs)
- Diamond Specialist Teachers (.85 FTEs)
- LHS (.2 French, .2 Mandarin, .5 Science)
- Performing Arts Specialists (.3 FTEs)

Major FY 14 Budget Drivers

Program Improvements \$1,603,761 12.68 FTEs

- Expand K-5 Asst. Principals to FT (2.9 FTEs)
- Bowman Guidance (.45 FTEs)
- K-5 Literacy (.1 FTEs)
- K-5 Student Support Personnel 2.97 FTEs)
- Clarke ILP Redesign (1.73 FTEs)
- Diamond Social Worker (.4 FTEs)

Major FY 14 Budget Drivers

\$ 1,603,761

Program Improvements

- LHS Alpha Teacher (1.0 FTE)
- LHS Debate Team (\$65,000)
- LHS Math Textbooks (\$81,559)
- LHS Guidance Secretary Inc. (.27 FTEs)
- K-12 Wellness Leadership (.2 FTEs)
- K-12 Tech. Sr. Technician (1.0 FTE)
- Print Shop Clerk (.66 FTEs)
- Maintain \$300 bus fee (\$399,788)

FY 14 Budget Highlights Furthering Academic Excellence

Supervision and Evaluation

- Develop and implement new DESE requirements
- Provide on-going professional support
- Monitor the collaborative implementation process

FY 14 Budget Highlights ... continued Furthering Academic Excellence

Curriculum and Instruction

- Continue with curriculum reviews
- Prepare for PARCC in 2015 (replaces MCAS)
- Design district-wide RTI protocols

FY 14 Budget Highlights ... continued Furthering Academic Excellence

Professional Learning (PL)

- Provide high quality PL
- Implement new administrator induction program
- Expand the Wellness Program for employees

FY 14 Budget Highlights ... continued Furthering Academic Excellence

Student Services

- Implement recommendations of special education study committees
- Over the next few years, develop a comprehensive K-12 guidance program

FY 14 Budget Highlights ... continued

Furthering Academic Excellence

Technology

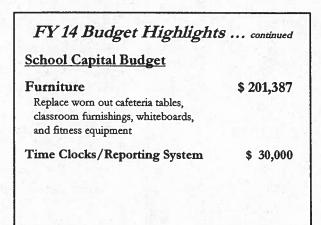
- Continue to support the effective use of technology as an instructional tool
- Support promising practices for a digitally rich and untethered learning environment
- Expand LHS iPAD project

FY 14 Budget Highlights ... continued School Capital Budget

Technology

\$ 1,213,000

- Replace oldest 550 computers
- Expand 1-to-1 mobile technology for 200 to 300 students
- Replace old printers
- Upgrade network
- Install wireless network at Bridge and Bowman
- Install interactive whiteboards in 70 classrooms



FY 14 Budget Highlights ... continued

DPF Capital Budget

- School Building Flooring Program \$125,000
- Interior Painting Program \$150,000
- School Window Treatments Extraordinary Repair \$50,000
- Print Shop Renovation \$312,000
- School Human Resources Office Renovation \$29,500
- Lexington High School Overcrowding, Phase 3 \$356,940
- School Paving Program \$150,000

FY 14 Budget Highlights ... continued DPF Capital Budget

- School Security Standardization \$370,000
- Installed Wall Units Air Conditioner \$56,000
- School Building Envelope and Systems Program \$235,000
- New Clarke Middle School Bus Loop \$35,000
- Hastings Kitchen Renovation \$90,000



TOWN OF LEXINGTON Department of Public Facilities

Patrick W. Goddard Director of Public Facilities Tel: (781) 274-8958 Email:pgoddard@lexingtonma.gov

To: Dr. Paul B. Ash
From: Pat Goddard
Re: 3rd Agenda Item, January 8, 2013 School Committee Meeting
Date January 3, 2013

On Tuesday evening, I will update the School Committee on various short- and long-range facility issues. I plan to discuss five topics.

A. The Report by the School's Ad Hoc Facility Committee (October 16, 2009) – key recommendations and current status:

1. LHS Statement of Interest (SOI) was submitted on 10/29/2009. The SOI was not supported by the MSBA.

2. LHS projects - Green Repair SOI submitted 9/22/2010. The roofing project was funded by MSBA and the boiler project was not supported. Roofs were replaced during the summer of 2011. The mechanical system upgrade is planned for fiscal year 2015. The scope may change depending on Master Plan.

Bridge and Bowman renovations are on going. Scheduled completion by the fall of 2013.
 The Estabrook emergency was SOI submitted on 11/5/2011. Funding was approved by the MSBA. Construction is in process. The project is expected to be completed in the summer 2014.
 Hastings - Student enrollments have increased since 2009 and the school is now at capacity. SOI is planned for 2015/2106.

6. Budgeted funds to keep schools and town buildings in proper repair are not sufficient. An additional \$2.0 M/year in capital funds are needed. *Action requested: School Committee support*.

B - Impact of deficiencies and Sequencing of projects:

1. The LPS 10-Year Master Plan addresses the deficiencies of the elementary schools. Lexington High School is now more overcrowded than when studied during the 2009 Master Plan. A short-term strategy of adding modular classrooms is recommended until a SOI can be submitted to MSBA for a major project. A fall special town meeting will be needed to fund the purchase of modular classrooms.

2. Current LPS Master Plan suggests submitting SOI for Hastings School in time for funding of Feasibility Study at the 2016 Annual Town Meeting. LHS Feasibility Study is not identified in current plan. Action requested: School Committee support for LHS SOI after the Hastings project.

C - Final Townwide Facilities Master Planning Committee Final Report expected to be delivered in the spring of 2013.

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D - The Cecil Group was hired by the Town to conduct a facility study of municipal buildings.

This task has been completed.

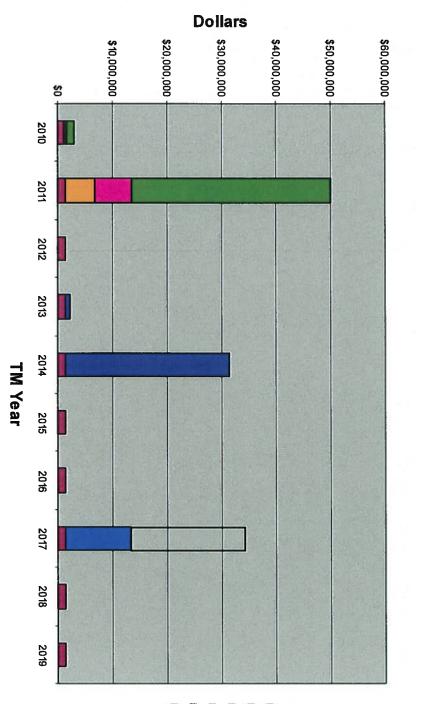
E – Scottish Rite Property

A presentation was made to the BOS on December 17 that identified the best uses of the Scottish Rite property to meet existing Town needs -a Senior Center and/or a Community Center. This task has been completed. Action requested: School Committee recommendation to the Board of Selectmen. Does the School Committee wish to take a position on the purchase of the property?

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Hastings \$12.0M - \$30.9M
Estabrook \$30.9M
LHS \$37.7M
Bowman \$7.3M
Bridge \$5.8M
Small Capital \$12.1M
All Nine Schools



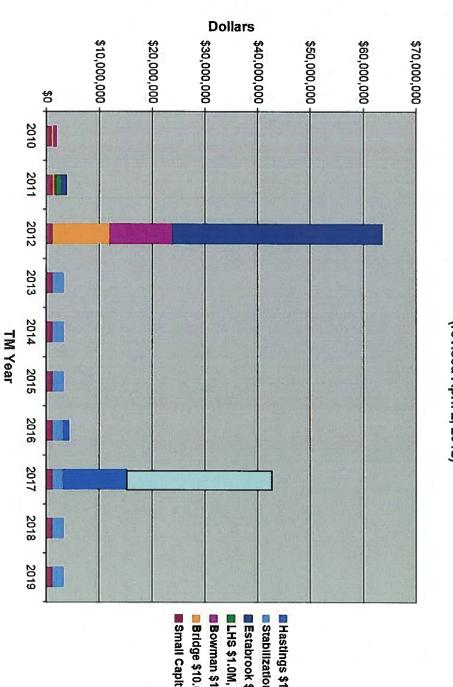
10 Year School Facility Capital Spending With MSBA Approval of LHS Project

Total School Facility Capital Spending \$105.7M - \$124.7M

2010 - 2019 TM

10 Year All Facility Capital Spending

Lexington Public School Facility Capital Spending \$102.5M - \$131.5M 2010 - 2019 TM (revised April 2, 2012)



Hastings \$12.0M - \$40.8M
Stabilization Fund \$2M/YR
Estabrook \$40.8M
LHS \$1.0M,
Bowman \$12.0M
Bridge \$10.6M
Small Capital \$12.1M

April 2012