

## **Lexington School Committee meeting, Thursday, July 15, 2004**

Central Office large conference room, 6 p.m.

Present: Members Tom Díaz, Scott Burson, Olga Gutttag, acting chair Helen Cohen; Superintendent Bill Hurley and Chairman Tom Griffiths were absent.

### ***Agenda***

Deliberation on search consultant to employ for the Permanent Superintendent search.

### ***Members Reports and Concerns***

None.

### ***Deliberation on Search Consultant to Employ for the Permanent Superintendent search***

Ms. Cohen reported the work of the subcommittee on this subject and stated that the selection criteria included:

- Relevant experience
- Staffing plan and methodology
- Demonstrated ability to complete projects on time
- Actual proposed plan
- Oral presentation
- Retention of hires in previous searches
- Satisfaction of people who had hired them before.

Ms. Susan Bottan made the following statement: “Through a process defined by Chapter 30B procurement laws, the committee assembled to identify the most responsive and responsible consultant to conduct a Lexington public school search for a Superintendent unanimously moved that, as the School Department’s procurement official, I recommend to the School Committee that Future Management Systems be retained as the search consultant firm, for a price of service that will not exceed \$24, 495.”

Ms. Cohen reported the ranking was close: 62 to 55 on the official scale.

Richard Warren of FMS would be the lead consultant and Lyle Kirtman the backup person.

The Committee discussed the fact that FMS is conducting a search for Arlington in the same timeframe. It was clarified that FMS would present applicants to both districts and (in our case, anyway) Lexington’s search committee, not FMS, would pick the applicants. The members also discussed the fact that FMS has a longstanding consulting relationship with the municipal departments and with Town Manager Rick White.

After discussion Mr. Burson made a motion: "I move that we accept the recommendation of the committee." Mr. Díaz seconded the motion, and it passed 4-0 (Mr. Griffiths was absent).

The meeting adjourned at approximately 6:50 p.m.