



Lexington Public Schools

146 Maple Street ♦ Lexington, Massachusetts 02420

Elaine Celi
Transportation Coordinator

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Dear Parent/Guardian,

We are pleased to offer transportation services to both eligible (Town paid) and fee-based students for the 2011-2012 school year. Students in grades K-6 who live in excess of two miles from their districted school are entitled to Town paid transportation. K-6 students who live two miles or less from their districted school and all students in Grades 7-12 will not be transported at Town expense, but may apply for transportation for a fee, on a space available basis. Please visit the transportation page on the Lexington Public Schools website at:

<http://lps.lexingtonma.org/bus/index.html>

You will find the following:

- 2011-2012 Registration Forms and Information
- Frequently asked questions
- Bus Regulations
- Financial Assistance Information

All students interested in riding the bus (both eligible and fee-based) must submit a bus registration form. Please print out the form, **review the Bus Conduct regulations** with your child, **sign, and return.** Please do not assume that because your child or a sibling was eligible (Town paid) and registered in a prior year that they are automatically eligible or registered for the next school year. **We will not issue a bus pass** until we have received a registration form for each child. No refunds will be issued unless the student un-enrolls prior to the start of the school year. Once you register for fee-based transportation, you have agreed to pay the full cost of the seat for the full year, regardless of how often you choose to use this service.

Attention parents who have elected to send their child to a school outside of their geographic home assignment: The School Committee's approved *Administrative Procedure for Requesting Transfers Between K-5 Schools* states that "the parent or legal guardian accepts responsibility for providing transportation to and from school."

Please note that **ALL registration forms** (both **eligible** and **fee-based**) are **due on May 27, 2011.**

Please mail forms to:
Lexington Public Schools
School Administration Building, Transportation Department
146 Maple Street, Lexington, Massachusetts 02420

Please call me if you have any questions or do not have access to the internet.

Sincerely,

Elaine Celi

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