

# BUS STOP CHANGE REQUEST

## Lexington Public Schools

*Please complete and return to:*  
Transportation Coordinator  
Lexington Public Schools  
146 Maple Street, Lexington, MA 02420  
Fax: 781-863-5829

Please note that our current policy states that students are picked up and dropped off at organized bus stops and door-to-door service is not available. Please be reminded that each stop adds time to the route and that we work hard to reduce the time students are on the bus and strive to get the students to school and home in an acceptable amount of time.

### Contact Information:

Name: \_\_\_\_\_ Daytime Telephone #: \_\_\_\_\_

Email Address: \_\_\_\_\_

Student(s) Name: \_\_\_\_\_

Assigned School: \_\_\_\_\_ BUS ROUTE # \_\_\_\_\_

Current Stop Location: \_\_\_\_\_

Requested Stop Location: \_\_\_\_\_

Reason for Request:

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*Transportation Department Use Only:*

### Reviewed:

Transportation Coordinator: \_\_\_\_\_ Bus Company \_\_\_\_\_ Driver \_\_\_\_\_

Accepted \_\_\_\_\_ Denied \_\_\_\_\_

Reasons: \_\_\_\_\_

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