



Lexington Public Schools

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To: Paul B. Ash, Ph.D.
 Superintendent of Schools

From: Mary Ellen Dunn, Assistant Superintendent for Finance and Business

Date: May 15, 2008

Re: Recommendation for Award of Extended Day Programs

CC: Patrick Goddard, Director of Public Facilities
 Elementary Principals

I am pleased to recommend the School Committee approve three-year lease agreements with the following extended day programs:

Bowman School Extended Day, Inc.
 Bridge Extended Day, Inc., DBA Lextended Day Program
 Fiske Extended Day Program
 Harrington School Extended Day

The proposals are available for review by the School Committee and others in my office by appointment.

I want to thank Steve Adler, Jade Reitman, and Martha Batten for their review and feedback on the programs that were submitted. We will be sharing that feedback with each program director.

Below are the financial bids and additional information for each school.

| School | Vendor | Kindergarten Program | Extended Day Program | Lease Yr 1 | Lease Yr 2 | Lease Yr 3 | Total |
|------------------------------|--|----------------------|-------------------------|-----------------|-----------------|-----------------|------------------|
| Bowman Elementary School | Bowman School Extended Day, Inc. | No Bid | Award | 8,141 | 8,385 | 8,636 | 25,162 |
| Bridge Elementary School | Bridge Extended Day, Inc., DBA Lextended Day Program | No Award | Students go to Hastings | 0 | 0 | 0 | 0 |
| Estabrook Elementary School | Bridge Extended Day, Inc., DBA Lextended Day Program | No Award | Award | 8,278 | 8,533 | 8,803 | 25,614 |
| Fiske Elementary School | Fiske Extended Day Program | No Award | Award | 7,867 | 8,103 | 8,346 | 24,316 |
| Harrington Elementary School | Harrington School Extended Day | No Award | Award | 9,337 | 9,617 | 9,906 | 28,860 |
| Hastings Elementary School | Bridge Extended Day, Inc., DBA Lextended Day Program | No Award | Award | 7,562 | 7,784 | 8,015 | 23,361 |
| | | | | \$41,185 | \$42,422 | \$43,706 | \$127,313 |

Due to this year being the first year the respondents are going through this type of formal process, I have waived all errors or omissions as immaterial. Anything that may be material will be addressed in the final lease documents. The minimum lease amounts reflect the additional cost to the district to provide utilities and custodial services. Programs were offered non-school day and vacation week program

options, and the district will keep this option open if the contractor's needs change over the term of the lease. Each program was provided an additional per day cost of \$250, if they exceed 180 school days.

Information of Note:

Bridge Extended Day, Inc., DBA Lextended Day Program:

1. Will provide three non-school day programs throughout the year.
2. Increased their bid above the minimum to reflect compensation for utilities, office, and storage space that was not initially planned as part of the bid.
3. Provided documentation for their ownership of one modular classroom located at Hastings Elementary School, which will be permanently added to the lease document. This piece of history may have been potentially lost if it were not resurrected by this bid process.
4. The program is open to all Lexington Students at the Estabrook and Hastings locations.

Financial Assistance: Most programs provide a minimum of financial assistance. Programs using our school counselors will need to adjust to the School Department's Financial Assistance program and its guidelines. Lexington Public School counselors will no longer make income eligibility determinations, since this information is deemed confidential under USDA Free and Reduced Lunch guidelines and the District's own Financial Assistance Program.

| School | Vendor | Program |
|------------------------------|---|---|
| Bowman Elementary School | Bowman School Extended Day, Inc. | 1. Accepts State vouchers through Office of Child Care Search and 2. through school counselor |
| Bridge Elementary School | n/a | n/a |
| Estabrook Elementary School | Bridge Extended Day, Inc., DBA Lextended Day Program | 1. Accepts State Vouchers through Office of Child Care Search 2. Application Process based on State voucher system. |
| Fiske Elementary School | Fiske Extended Day Program | 1. Accepts State vouchers through Office of Child Care Search 2. Up to 3 based on financial need 3. Payment plans |
| Harrington Elementary School | Harrington School Extended Day | Application Process |
| Hastings Elementary School | Bridge Extended Day, Inc., DBA Lextended Day Program | 1. Accepts State Vouchers through Office of Child Care Search 2. Application Process based on State voucher system. |

Fee Schedule for 2008-2009 School Year

| School | Vendor | Full program (monthly) |
|------------------------------|--|------------------------|
| Bowman Elementary School | Bowman School Extended Day, Inc. | \$441 |
| Bridge Elementary School | n/a | n/a |
| Estabrook Elementary School | Bridge Extended Day, Inc., DBA Lextended Day Program | \$420 |
| Fiske Elementary School | Fiske Extended Day Program | \$441 |
| Harrington Elementary School | Harrington School Extended Day | \$440 |
| Hastings Elementary School | Bridge Extended Day, Inc., DBA Lextended Day Program | \$420 |