



# Lexington Public Schools

146 Maple Street ♦ Lexington, Massachusetts  
02420

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## **RESPONSE TO QUESTIONS REGARDING** **AFTER SCHOOL STRUCTURED PROGRAM FOR ELEMENTARY STUDENTS** **REQUEST FOR PROPOSAL**

**All proposers' responses must use the RFP as amended. The responses to these questions are incorporated as part of the final RFP.**

1. Are you able to provide any enrollment data for the sites listed?

1A.

<b>Program</b>	<b># of Students Licensed For</b>	<b>Starting Year of Operation</b>
Bowman Extended Day	65	1980
Estabrook Extended Day	125	1980
Fiske Extended Day	65	1981
Harrington Extended Day	117	1981
Hastings/Bridge Extended Day (combined)	125	1980

2. Additionally, how many students attend each program on a daily basis?

2A.

<b>Program</b>	<b>Average Daily Attendance Enrollment</b>
Bowman Extended Day	Between 37 and 60 students daily
Estabrook Extended Day	Between 64 and 75 students daily
Fiske Extended Day	Between 45 and 65 students daily
Harrington Extended Day	Between 58 and 80 students daily
Hastings/Bridge Extended Day (combined)	Between 85 and 95 students daily

3. Who is the current provider of services and approximately how long have they worked with the district?

3A.

Provider of Services	Starting Year of Operation
Bowman Extended Day Program	1980
Bridge Extended Day, Inc.; d/b/a The Lextended Day Program (Estabrook)	1980
Fiske Extended Day Program	1981
Harrington Extended Day Program	1981
Bridge Extended Day, Inc.; d/b/a The Lextended Day Program (Hastings/Bridge (combined))	1980

4. The proposal asks for a current ‘audited’ financial statement’. Our financial statements are professionally prepared by our accountants (CPA’s), however audited financials are a significant financial burden. We respectfully request that financial statements professionally prepared by a CPA firm be accepted.

4A. Under “Required Submissions - #8d”, the District requires submission of a proposer’s most recent audited financial statement in order to evaluate financial statements of each proposer. Failure to provide an audited financial statement will result in the proposer being deemed non-responsive and their bid disqualified. Current “audited financial statements” means the last year the audited financial statement was prepared. If the audited financial statement is more than two years old, respondents must provide their last audited financial statement available plus their most recent financial statements prepared by a CPA firm.

5. What are the current tuition rates for the Extended Day Programs?

5A.

Program	2 Blocks Block=3hr Units	3 Blocks	4 Blocks	5 Blocks	6 Blocks	Grades
Bowman	\$216.00	\$300.00	\$373.00	\$430.00	\$472.00	All Grades
Estabrook	\$144.00	\$216.00	\$288.00	\$360.00	\$432.00	All Grades
Fiske	\$180.00	\$246.00	\$312.00	\$367.00	\$419.00	1 <sup>st</sup> – 5th
Fiske	\$194.00	\$267.00	\$338.00	\$396.00	\$455.00	Kindergarten
Harrington	\$215.00	\$280.00	\$340.00	\$400.00	\$450.00	All Grades
Hastings	\$144.00	\$216.00	\$288.00	\$360.00	\$432.00	All Grades

8. Can Lexington Public Schools supply the extended day programs with CORI authorization forms for their employees to fill out and submit to Human Resources instead of every employee traveling to Human Resources to fill out the form?
- A. Lexington Public Schools cannot supply the extended day programs with CORI Authorization Forms because the extended day directors are not an employee of Lexington Public Schools and are not CORI certified to accept these authorization forms. Every employee of the extended day program must fill out a CORI form every three years through our Human Resources Department. A license must be shown when submitting the CORI Authorization Form. For more information on this requirement, go to [http://lps.lexingtonma.org/about/SC\\_CORI](http://lps.lexingtonma.org/about/SC_CORI) and the CORI form can be found at [http://lps.lexingtonma.org/admin/CORI\\_Form](http://lps.lexingtonma.org/admin/CORI_Form). The CORI form must be brought by the extended day staff member to the Lexington Public Schools' Human Resources Department for processing. See Page 8 of RFP for requirement.
9. The spaces available for some of these new leases are different from the prior leases? Please explain why.
- A. As stated in the RFP on Page 6 under #6.b. – Operation of Program:

"Only spaces listed on price and non-price proposal sheets are available. No office or storage space is assumed or included unless otherwise noted. Additional space needs must be requested and included in the proposal response."

And

As stated on Page 2 in Amendment 2, Section I.4,

4. The Town reserves the right to substitute substantially similar spaces to those listed herein in the first, second, third, fourth and fifth years of this Lease, including, to the extent necessary, regularly scheduled rotation among several classrooms. Such spaces shall be large enough to comfortably accommodate all of the children who will use the spaces. If substitution of spaces is required, the Town shall give notice to Lessee of which spaces shall be initially used no less than ten (10) days prior to the commencement of the school year. In the event that the Town requires the rotation of classrooms, the Town shall provide, after the initial designation of spaces, a monthly schedule of rotation of classroom spaces thirty (30) days in advance of the commencement of such rotation.