



Lexington Public Schools

146 Maple Street ♦ Lexington, Massachusetts 02420

RESPONSE TO QUESTIONS 2
AFTER SCHOOL STRUCTURED PROGRAM FOR ELEMENTARY STUDENTS
REQUEST FOR PROPOSAL

All proposers' responses must use the RFP as amended. The responses to these questions are incorporated as part of the final RFP.

1. Can a bidder who is awarded the space at Hastings exclude children from Bridge to avoid transportation costs?

1A. No.

2. Will the schools offer partial bids? For example, a bidder bids on three locations but is only awarded two.

2A. See Page 11 in the RFP #15 for clarification.

3. The RFP does not mention that the Hastings Site provides child care for children from the Bridge School. Shouldn't this be a condition of the bid?

3A. On Page 4 of the RFP, under Request for Proposals: Rental of Space states:

"After School Structured Program for Elementary Students

Located at:

**Bowman Elementary School
Estabrook Elementary School
Fiske Elementary School
Harrington Elementary School
Hastings Elementary School**

Please Note: Bridge Elementary School Students attend Hastings Elementary School Extended Day Program"

4. Is the rate table presenting a monthly rate based upon the number of hours a student attends on the weekly basis? For example, if a student at Bowman attended the after school program 5 days per week for 3 hours each day (1 block) which equates to 15 hours per week (5 blocks) are parents paying \$430 a month for that service?
 - 4A. Yes, the rate table represents a monthly rate based upon the number of hours a student attends on a weekly basis. Every Thursday, all elementary school children are dismissed at 12:15 p.m. which is the reason 6 blocks is indicated as an option in the tuition table.
5. Why is this information provided to all bidders?
 - 5A. Tuition rate comparisons are part of the evaluation of respondents. If respondents do not know the base, then there are inequities in the RFP. Tuition rates are provided for all bidders to ensure that parents have an affordable day care option. Prospective bidders need to know the full financial cost of operating an extended day program. This is not about market analysis as our minimum lease is not the current market rate for day care space.
6. Under "Required Submissions - #8d", the District requires submission of a proposer's most recent audited financial statement in order to evaluate financial statements of each proposer. Failure to provide an audited financial statement will result in the proposer being deemed non-responsive and their bid disqualified. Current "audited financial statements" means the last year the audited financial statement was prepared. If the audited financial statement is more than two years old, respondents must provide their last audited financial statement available plus their most recent financial statements prepared by a CPA firm. If a program has never been audited, can submitting the program's most recent financial statements be sufficient for inclusion to the RFP proposal submission?
 - 6A. Bidders who do not meet this requirement may submit and be reviewed after qualified bidders are determined non-responsive and non-responsible. This requirement will only be waived if there are no submissions for the space requested.
7. In the RFP one of the criteria states: You must submit a copy of your license to operate a school age childcare program from the appropriate state licensing agency (page 7, Required Submission b). According to the EEC (Previously know as the OFC) child care licenses are issued to specific sites when the site is deemed in compliance to all applicable EEC regulations. We are Lexington based organization but we are licensed and equipped to pursue licensing in many states (to include in MA). Given the Massachusetts state regulations it is our assumption that a license for another MA operating program would be accepted as sufficient proof of our licensing capabilities. Please confirm whether or not this would suffice and serve as proof then it would be greatly appreciated.
 - 7A. Yes. However upon execution of the lease or within 30 days of the program on the first day of the school year, a license for operation must be presented to the Business Office at Lexington Public Schools.
8. Approximately how many students typically attend the summer and/or vacation programs that are currently being offered in the district?
 - 8A. Currently, school vacation weeks have not operated due to lack of enrollment according to existing lessors. No summer vacation programs are currently offered or allowed by the extended day lease.

9. Currently, [our] sliding tuition scale is a multi tiered model that includes pricing for students that qualify for Free Lunch, those that qualify for Reduced Lunch, those that qualify for discounts such as school staff, military, siblings and then Regular Pricing. This method prevents us from having to review tax statements and from making "arbitrary decisions" regarding the need to offer a reduced fee structure. The RFP asks for a "sliding scale" this implies a need to base tuition on parent's overall income (as well as the sensitive issue to review tax and/or income statements). Could you please provide clarity regarding this question as well as the district's general expectations regarding the "sliding scale?"

9A. The School Committee expects lessees to provide affordable daycare for all income levels. See the Lexington Public Schools' financial assistance website at <http://lps.lexingtonma.org>. Free and Reduced lunch information may not be shared with lessee as it is confidential under the USDA guidelines. There is no way for lessee to confirm accuracy. The District will cooperate with lessee to notify parents who would be eligible based on contractor's sliding scale of a family's eligibility.

10. Is there any time frame for when we will know if we have been awarded the bid?

10A. The contract will be awarded 30 days after the bid submission date.

11. What is the square footage of each of the spaces allocated to the programs at each site?