

**LEXINGTON PUBLIC SCHOOLS
LEXINGTON, MASSACHUSETTS**

This form is for your reference and should not need to be returned to school.

PARENT/GUARDIAN CHECKLIST FOR INCOMING STUDENTS

Attached is a registration packet with forms to be completed and returned to school. Before a student may attend any class, all necessary forms and health information must have been submitted. If the student is coming from outside the United States, a Tuberculosis (TB) test may also be required before admission. Please refer to the enclosed information sheet regarding TB.

NAME OF STUDENT: _____
Last First Middle

- ☐ **Birth Certificate**
- ☐ **Visa (if not U.S. Citizen)**
- ☐ **Proof of Residency**

Please submit at least one document from <u>each</u> of the following columns:		
Column A	Column B	Column C
<ul style="list-style-type: none">▪ Record of recent mortgage payment and/or property tax bill▪ Copy of HUD lease AND record of most recent rental payment▪ Legal affidavit from landlord affirming tenancy AND record of most recent payment	<i>A utility bill or work order dated within the past 60 days showing the Lexington address, including:</i> <ul style="list-style-type: none">▪ Gas Bill▪ Oil Bill▪ Electric Bill▪ HOME telephone bill (not cell phone)▪ Cable Bill▪ Water Bill	<ul style="list-style-type: none">▪ Valid Driver's License▪ Current Vehicle Registration▪ Valid Massachusetts Photo Identification Card▪ Valid Passport

- ☐ **Student Registration Form K-12**
- ☐ **Completed Immunization Record**
- ☐ **Completed Current Physical Exam**
- ☐ **TB Test submitted – if needed**
- ☐ **Home Language Survey**
- ☐ **Lexington Public Schools Child Census**
- ☐ **Signed Release of Records Form – if applicable**

Any parent/guardian wishing to volunteer in a school or participate in a field trip must complete a **CORI** form. Please see your school's administrative assistant for further information.